

Request for Student Transfer Credit Review/Appeal**Instructions**

This form is to be used by a student who wishes to appeal a transfer credit articulation as it appears on the student's record. This form and all supporting documents need to be submitted to the Registrar's Office. The Registrar's Office will work with the appropriate academic department to review the course materials and determine if the transfer articulation should be changed.

General Information*Please Type*

University ID Number _____ Date __ / __ / __

Name _____
Last First Middle

Academic Program _____ Academic Plan _____

Course Information

External College/University/Organization: _____

Course Subject: _____ Course number: _____ Course Title: _____

Year course was completed: _____ Credits earned: _____

Which RIT course are you requesting this course count as?

Subject: _____ Number: _____ Title: _____

Below please briefly explain why you think this course may match something different at RIT than what it is currently counting as on your record. Please attach any syllabi, examples of work completed or other course materials to this form for review. The Registrar's Office will contact you when a decision has been made.

Student Signature**Student:**

(Print) _____

Email _____@rit.edu

Sign _____

Date _____